

Building Better Teams

One on One (1/2 day), Small or Large Groups (1/2 to 1 day)

Teams have become a principle building block of successful organisations. This one-day workshop is a basic course for team leaders and team members, designed to focus on the characteristics of an effective team player and the elements of an effective team. You will leave the workshop with plans for your personal development as a team player and ideas for developing your back-home team.

A critical element of this workshop is the Glen Parker Team Player Survey (PTPS), an 18 item self-assessment instrument that will help you identify your primary team player style, help you increase your personal effectiveness in team situations, and help you effectively develop your group into a high performing team.

In this workshop participants will learn:

- About the different kinds of teams
- How to develop team norms
- About the Gradients of Agreement
- How to identify their team player style
- Ways to become a better team player
- Ways to build team trust
- Two models of team development

Workshop topics:

- The PTPS will give you useful feedback about your team player style.
- Identify ways you will want to change to improve your team player style.
- Better understand and appreciate differences among team members.
- Identify those ways your team must improve to be more effective.
- Develop an action plan for those improvements.

Schedule

9:00 – 10:30	Introduction and Course Overview Defining Teams Establishing Team Norms
10:30 – 10:45	Morning Tea
10:45 – 12:30	Working as a Team Glen Parker Team survey
12:30 – 1:30	Lunch
1:30 – 3:00	Group Pursuit Building Team Trust The Stages of Team Development
3:00 – 3:15	Afternoon Tea
3:15 – 4:30	Towers Communication Becoming a Good Team Player
4:30 to 5:00	Workshop Wrap-Up

Trainer

Sue Willis is an adult educator who has developed and delivered programs centred on communication skills for over 12 years. Prior to managing her own business, Sue worked in the Public Service for 20 years, including eight years in the Human Resources Development area of the then Department of Industry, Science and Technology.

One of Sue's strengths is her ability to quickly build rapport with her clients in order to bring about change. She is an enthusiastic presenter who consistently receives positive feedback from participants who thoroughly enjoy her programs.

Sue has accreditation in the Certificate IV in Workplace Training and Assessment, as well as Myers Briggs type indicator accreditation. The combination of Sue's training expertise and her past involvement in the Public Service gives her a unique understanding of the standard and demands placed upon group work and meetings within the APS system.



Enrolment Form – Building Better Teams

ABN 34 073 999 185

Send this form to Acorn: Fax (02) 6162 2077 or e-mail to bookings@acorntraining.com.au

We will ring you to organise a time to run the session.

Attendee's name	Email address	Phone Number
1.		
2.		
3.		
4.		
Organisation		
Branch/Division		
Address		
Phone #		
Fax #		

Payment Details

Single attendee: \$595

Second and subsequent attendee: \$395

For larger groups please call for a quote

1. Credit Card (Amex, Diners, Visa, MasterCard)

Name _____ Card No _____

Expiry date _____

2. Invoice

Signed off by _____ Name _____

Email invoice to: _____

Terms: Payment is due on or before the day of the session.